STATEMENT OF WORK (SOW) For the IROAN of the SHOP SET, EQUIPMENT, ARTILLERY FIELD MAINTENANCE SHELTER NSN: 4933-01-267-1877 P/N: 87022A0000, CAGE: 01365 SOW-05-PMM141-09105A-2/1

- 1. This SOW identifies the work effort that shall be performed by the Contractor to rebuild the Shop Set Equipment, Artillery Field Maintenance Shelter. NSN; 4933-01-267-1877 P/N: 87022A0000; CAGE 01365.
- 2. The attached manuscript has been reviewed and is concurred upon by the following:

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Date: 12/17/02

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STATEMENT OF WORK (SOW) For the IROAN of the

Date: 12/17/02

SHOP SET, EQUIPMENT, ARTILLERY FIELD MAINTENANCE SHELTER

NSN: 4933-01-267-1877

P/N: 87022A0000; CAGE: 01365

SOW-05-PMM141-09105A-2/1

1.0 <u>Scope</u>. This Statement of Work (SOW) establishes, sets forth tasks, and identifies the work effort that shall be performed by the Contractor (for purposes of this SOW, Contractor is defined as the commercial or government entity performing the IROAN) to IROAN the Shop Set Equipment, Artillery Field Maintenance Shelter, NSN 4933-01-267-1877 P/N: 87022A0000, CAGE: 01365. This document contains requirements to restore the Shop Set, Equipment, Artillery Field Maintenance Shelter to Condition Code "A". Condition Code A is defined as "serviceable/issuable without qualification, new, used, repaired or reconditioned material which is serviceable and issuable to all customers without limitation or restriction, including material with more than six months shelf-life remaining."

- 1.1 <u>Background</u>. IROAN is defined as "That maintenance technique which determines the minimum repairs necessary to restore equipment components or assemblies to prescribed maintenance serviceability standards by utilizing all available diagnostic equipment and test procedures in order to minimize disassembly and parts replacement."
- 2.0 Applicable Documents. The following documents form a part of this SOW to the extent specified. Unless otherwise specified, the issues of these documents are those listed in the Department of Defense Index of Specifications and Standards (DODISS) and supplement thereto which is in effect on the date of solicitation. In the event of conflict between the documents referenced herein and the contents of this SOW, the contents of this SOW shall be the superseding requirement.

2.1 Military Specifications

MIL-C-81309 Corrosion Preventive Compounds, Water Displacing,

Ultra Thin Film

2.2 Military Standards

MIL-STD-129 DOD Standard Practice for Military Marking

MIL-STD-2073-1D DOD Standard Practice for Military Packaging

2.3 Other Government Documents and Publications

SL-3-09105A Components List for Shop Set Equipment, Artillery

Field Maintenance

SOW-05-PMM141-09105A-2/1

TM 5410-14/1 Intermediate Maintenance Instructions Electronics

Maintenance Complex

TM 5411-14/1 Marine Corps Expeditionary Shelter System (MCESS)

(Small Shelter Family) Operation and Maintenance

Date: 12/17/02

Instructions

TM 5411-14&P/2 Marine Corps Expeditionary Shelter System, General

Purpose Shelter, Operations and Maintenance

Instructions with Repair Parts

Engineering Drawing Shelter, 20 Foot EMI, Electric Maintenance Complex

82A5048A0000 CAGE 01365 (EMC) Technical Data Package

DoD 4000.25-1-M Military Standard Requisitioning and Issue Procedures

(MILSTRIP) Manual

Military Handbook (For Guidance Only)

MIL-HDBK-61 Configuration Management Guidance

2.4 Industry Standards

JESD625-A Requirements for Handling Electrostatic-Discharge

Sensitive ESDS Devices

ANSI/ISO/ASQC Q9001-2000 Quality Management Systems-Requirements

Industry Standards (For Guidance Only)

ANSI/EIA-649 National Consensus Standard for Configuration

Management

Copies of Military Standards and Specifications are available from the DOD Single Stock Point, Document Automation and Production Service, Building 4/D, 700 Robbins Avenue, Philadelphia, PA 19111-5094, commercial telephone number (215) 697- 2179 or DSN 442-2179, or http://www.dodssp.daps.mil. Copies of other government documents and publications required by contractors in connection with specific SOW requirements shall be obtained through the Contracting Officer: Contracts Department (Code 891), P.O. Drawer 43019, 814 Radford Blvd., Marine Corps Logistics Bases (MCLB), Albany, Georgia 31704-3019, commercial telephone number (229) 639-6761 or DSN 567-6761. Copies of engineering drawings, if applicable, shall be obtained from Supply Chain Management Center, Attn: Code 583-1, 814 Radford Blvd. Suite 20320, Albany, Georgia 31704-0320, commercial telephone number (229) 639-6476 or DSN 567-6476.

3.0 Requirements

3.1 <u>General Tasks</u>. In fulfilling the specified requirements, the Contractor shall provide materials, labor, equipment, facilities and missing/repair parts, necessary to inspect, diagnose, restore, and test and calibrate the Shop Set Equipment, Artillery Field Maintenance Shelter. Upon completion of repairing the subject item it shall be Condition Code "A".

3.2 <u>Detail Tasks</u>. The following tasks describe the different phases for repair of the Shop Set Equipment, Artillery Field Maintenance Shelter

Phase I Pre-Induction

Phase II Repair

Phase III Inspection, Testing and Acceptance

Phase IV Packaging, Handling, Storage and Transportation (PHS&T)

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3.2.1 Phase I - Pre-Induction. A pre-induction inspection analysis shall be performed for each Shop Set, Equipment, Artillery Field Maintenance Shelter within five working days of induction into the Contractor's facility for evaluation of repair capability. If repair is not feasible, assign Condition Code "H" (CC "H"), notify Marine Corps Systems Command (PMM141-2), Albany, Georgia for disposition instructions, otherwise assign CC "M" and induct into the repair cycle. The Pre-Induction Checklist (Appendix A) Standard Form 364 (Rev. 2-80) shall be used to report all anomalies and shall be provided to the government in accordance with section 4.0 of this SOW.

3.2.2 <u>Phase II – Repair</u>. After pre-induction tests and inspections have been completed, repair of the Shop Set, Equipment, Artillery Field Maintenance Shelter shall be accomplished in accordance with this SOW. Deficiencies noted on the Pre-Induction Checklist during Phase I should be repaired/replaced. Components or assemblies shall not be disassembled for replacement of parts unless that part has failed, or the component assembly wherein the part is located is disassembled for repair.

a. Hardware

- (1) Replace broken, unserviceable and/or missing hardware including nuts, bolts, screws, washers, turnlock fasteners, mandatory replacement items, safety and one-time use Items. Unserviceable would include any of the above that failed to function properly.
- (2) Ensure proper hardware locking devices are present on all moving mechanical assemblies.
- (3) Hardware normally supplied with commercial parts shall be used unless specifically prohibited.
- b. <u>Publications and Documentation</u>. In addition to the documents invoked in Section 3 of this SOW, the Contractor may use the following documents:

SL-3-09105A	Components List for SHOP, SET, EQUIPMENT, Artillery FIELD MAINTENANCE SHELTER
TM 5410-14/1	Intermediate Maintenance Instructions Electronics Maintenance Complex
TM 5411-14/1	Marine Corps Expeditionary Shelter System (MCESS) (Small Shelter Family) Operation and Maintenance Instructions
MIL-C-81309	Corrosion Preventive Compounds, Water Displacing, Ultra Thin Film
TM 5411-14&P/2	Marine Corps Expeditionary Shelter System (MCESS), General Purpose Shelter, Operations and Maintenance Instructions with Repair Parts
Engineering Drawing 82A5048A0000 CAGE 01365	Shelter, 20 foot EMI. Electric Maintenance Complex (EMC) Technical Data Package

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c. Any Modification Instructions (MIs) or Engineering Change Proposals (ECPs) not previously applied shall be incorporated.

3.2.3 Phase III - Inspection, Testing and Acceptance

- a. Inspection, Testing and Acceptance of the Shop Set Equipment, Artillery Field Maintenance Shelter shall be conducted in accordance with the documents and TMs listed in section 3.2.2.b.
- b. The Contractor shall be responsible for correcting any deficiencies identified during inspection/testing. MCSC (Code PMM141-2), Albany, GA representatives may require the Contractor to repeat tests or portions thereof, if the original tests fail to demonstrate compliance with this SOW.

3.2.4 Phase IV - Packaging, Handling, Storage and Transportation (PHS&T)

- a. The Contractor shall be responsible for preservation and packaging for items being repaired under the terms of this statement of work. Items scheduled for long-term storage or shipment to overseas destinations shall be preserved and packaged in accordance with the Level A requirements of MIL-STD-2073-1D, Method 20. Items scheduled for domestic shipment for immediate use or short-term storage shall be to Level B requirements.
 - b. Marking for shipment and storage shall be in accordance with MIL-STD-129.
 - c. The Marine Corps will provide the contractor with the shipping address(es) for delivery

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of the repaired equipment. The contractor shall be responsible for arranging for shipment to the pre-designated site(s). The Marine Corps will be responsible for transportation costs associated with shipping the subject equipment to and from the Contractor.

- 3.3 Government Furnished Equipment (GFE)/Government Furnished Materiel (GFM). The Management Control Activity (MCA/Code 573-2) will coordinate Government Furnished Equipment/Government Furnished Materiel (GFE/GFM) requests and maintain a central control system on all government owned assets in the Contractor's possession. The MCA will forward a GFE Accountability Agreement to the contractor for signature on an annual basis to establish a chain of custody and identify property responsibilities for Marine Corps assets. The Contractor shall acknowledge receipt of GFM to the MCA within 15 days of receipt. This can be done by mailing copy of the DD1348 to Materiel Management Department, Management Control Activity (Code 573-2), 814 Radford Blvd., STE 20320, Albany, GA 31704-0320 or faxing a copy to commercial telephone number (229) 639-5498 or DSN 567-5498.
- 3.4 Contractor Furnished Materiel (CFM). The contractor may requisition materiel as required in the performance of the SOW through the DOD Supply System. DoD 4000.25-1-M (MILSTRIP), Chapter 11 provides guidance to contractors on requisitioning process. The contractor's decision to utilize CFM procured from the DoD Supply System shall be based upon cost effectiveness, availability of materiel and the required completion/delivery date.
- 3.5 Electrostatic Discharge (ESD) Control Program. The contractor shall establish, implement and document an ESD control program following the guidelines provided in JESD625-A. ESD protective measures shall be used during manufacturing, handling, inspection, and testing, marking, packaging, storing and transporting ESD sensitive components.
- 3.6 Quality Assurance Provisions. The Contractor shall provide and maintain a Quality System that as a minimum adheres to the requirements of ANSI/ISO/ASQC Q9001-2000, Quality Management Systems - Requirements. The program shall ensure quality throughout all areas to include processing, assembly, inspection, test, maintenance, and preparation for delivery and shipping. Unless otherwise specified in the contract, the contractor shall be responsible for performance of all inspection requirements. MCSC (Code PMM141-2) Albany, Ga representatives, reserve the right to perform any of the inspections set forth in the contract where such inspections are deemed necessary to assure products and services conform to the prescribed requirements.
- 3.7 Acceptance. The performance of the Contractor and the quality of work delivered, including all equipment furnished and documentation written or compiled, shall be subject to in-process review and inspection during performance. Inspection may be accomplished in-plant or at any work site or location, and MCSC (Code PMM141-2) Albany, Ga representatives shall be permitted to observe the work or to conduct an inspection.
- 3.8 Rejection. Failure to comply with any of the specified requirements listed herein shall be reason for rejection by MCSC (Code PMM141-2), Albany, representative. The Contractor shall, at no additional cost to MCLB, Albany, Georgia, correct the deficiencies and repeat the verification until an acceptable compliance with acceptance test procedures is demonstrated.

3.9 <u>Configuration Control</u>. The contractor shall apply configuration control procedures to establish configuration items. The contractor shall not implement configuration changes to an item's documented performance or design characteristics without receiving prior written authorization. Procedures or materials contained in manuals, standards, and instructions or engineering drawing/documents defined the item's characteristics. If it is deemed necessary to temporarily depart from authorized configuration, the contractor shall prepare and submit a Request for Deviation (RFD). MIL-HDBK-61 and ANSI/EIA-649 provide guidance for preparing this configuration control document.

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- 4.0 Reports. All report deliverables shall be submitted in hard copy to Commander (Code PMM141-2), Marine Corps Systems Command, 814 Radford Blvd. Suite 20343, Albany, Georgia 31704-0343, unless directed otherwise in a Contract Data Requirements List.
- 4.1 <u>Pre-Induction Checklist</u>. The Contractor shall complete the Pre-Induction Inspection Checklist (Appendix A) for each Shop Set, Equipment, Artillery Field Maintenance Shelter repaired. These documents shall be available prior to final acceptance testing. One copy of each document shall be provided to MCSC (Code PMM141-2) Albany, Georgia, after final acceptance of the Shop Set, Equipment, Artillery Field Maintenance Shelter.
- 4.2 <u>Test/Inspection Report</u>: The Contractor shall provide a Test/Inspection Report on each Shop Set, Equipment, Artillery Field Maintenance Shelter.
- 4.3 <u>Repairable Item Inspection Report</u>. The Contractor shall provide a Repairable Item Inspection Report for each Shop Set, Equipment, Artillery Field Maintenance Shelter. The report shall be identified by United States Marine Corps Serial Number.
- 4.4 <u>Monthly Progress Reports</u>. The Contractor shall provide Monthly Progress Reports summarizing the progress and status of the Shop Set Equipment, Artillery Field Maintenance Shelter Program.

INSTRUCTIONS

DEPARTMENT OF DEFENSE: DLAR 4140.55/AR 735-11.2/NAVSUPINST 4440.127E/AFR 400-54/MCO 4430.3E, Reporting of Item and Packaging Discrepancies, and/or DLAR 4140.60/AR 12-12/NAVSUPINST 4920.98/AFR 67-7/MCO 4140.1B, Processing Discrepancy Reports Against Foreign Military Sales Shipments.

CIVILIAN AGENCIES: See FPMR handbook cited in 19(2)(a).

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CONTRACT DATA REQUIREMENTS LIST Form Approved (1 Data Item) OMB No. 0704-0188 The public reporting burden for this collection of information is estimated to average \$10 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing fla collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing the burden, to Department of Defanse, Washington Headqualters Services, Directorate for Information Department and Reports (D701-0188), 1215 Jefferson Davis Highway, Suite 1204, Arlington, VA 22202-4302. Respondents should be aware that notwithstanding any other provision of law, no person shall be subject to any penalty for failing to comply with a Collection of information if it does not display a currently valid OMS control number. Please 00 NOT RETURN your form to the above address. Send completed form to the Government Issuing Contracting Officer for the Contract/PA No. Issted in Block E. A. CONTRACT LINE ITEM NO. **B. EXHIBIT** C. CATEGORY: OTHER TM D. SYSTEM/ITEM E. CONTRACT/PR NO. F. CONTRACTOR ShopSet, Equip ArtillFieldMaintShelter 1. DATA ITEM NO. 2. TITLE OF DATA ITEM 3. SUBTITLE 17. PRICE GROUP C001 Request For Deviation Configuration Management 4. AUTHORITY (Data Acquisition Document No.) S. CONTRACT REFERENCE B. REQUIRING OFFICE 18. ESTIMATED DI-CMAN-80640C **SOW 3.3** MCLBA (583) 9. DIST STATEMENT 7. DD 250 REQ 10 FREQUENCY 12. DATE OF FIRST SUBMISSION DISTRIBUTION 14. **ASREQ** LT See Blk 16 b. COPIES 8. APP CODE 11. AS OF DATE 13. DATE OF SUBSEQUENT a. ADDRESSEE Final Draft Α Repro Rea 16. REMARKS MCLBA (583-1) Blk 4 - Contractor format submitted in .pdf or .doc format is authorized. Blks 10 & 12 - RFDs shall be submitted to obtain authorization to deliver nonconforming material which does not meet prescribed configuration documentation. RFDs will be reviewed and disposition determined within 30 calendar days upon receipt by the Government. Block 14: RFDs shall be transmitted via E-Mail to the following address: mbmatcomconfigmngmnt@matcom.usmc.mil Distribution Statement A: Approved for Public Release; Distribution is Unlimited.

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